**complaint form**

If you want to complain about something, please fill out this form and send it by mail to [*complaint@gliszen.com*](mailto:complaint@gliszen.com)*.*

I/We request to complain about following item(s) listed below.

Basic information

* Order number:

Type in the relevant order number

* Item Number(s)

Please add in the relevant item number(s).

* Date of order:

Select date of order

* Received on:

(Keep free if still not received)

Type in date of delivery.

* Name of consumer(s):

Type in your name as registered at Gliszen.com.

Description of damage

* Please share with us detailed information according to the list below and be as precise as possible.

Text field describing the damage

* Please attach pictures to the complaint letter that visualize the damage as clearly as possible.



Note:

* This form is to be used exclusively for filing complaints due to defects in the product.
* Please also read the provisions according to our General Terms and Conditions.
* The use of this form and the above e-mail address is not mandatory, but only helps us to process and clarify your case faster and more efficiently.
* In case of multiple damaged parts, please list each damage individually on a separate form.
* If the form is not sufficient, you can also find this template on our website at Gliszen.com.